



## REGULAR MEETING MINUTES

HELGA TOWNSHIP 25895 Co 9 BEMIDJI, MN

September 24th, 2024 at 7:00 p.m.

**PRESENT:** Supervisors: Don Clay, Kip Reinarz, Joanna Olson-Hammerstrom, Keith Kinnen, Harrison Hicks; Clerk: Kathy Skinner; Treasurer: Alicia Mueller; Property Manager: Becky Reinarz  
Planning and Zoning Commission: Jeanie Porter, Dana Gellatley, Chris Heck, Kurt Fenner

**ABSENT:** none

**GUESTS:** Barry Horn, Robert Smith, Mary Shequen-Smith, Earl Dagestad, Samantha Dagestad

### **CONSENT AGENDA**

Meeting called to order by Don Clay at 7:00 PM. Pledge was recited

#### **Review and Approve Minutes from August 27th, 2024**

Motion: Don Clay motioned to approve the minutes from August 27, 2024. Seconded by Kip Reinarz. Motion passed unanimously.

#### **Claims list for approval-Check # 11447-11460; Payroll -11436-11446**

Motion: Don Clay motioned to approve the claims list from 9/17/2024 to 8/27/2024. Seconded by Joanna Olson-Hammerstrom. Motion passed unanimously.

#### **Treasurer Report for August 31st, 2024**

Total assets: \$317,459.30

62% of annual budget spent

Motion: Don Clay motioned to approve the treasurer's report for August 31, 2024. Seconded by Harrison Hicks. Motion passed unanimously.



## **Land Use Report**

2 CUPs in the works. Need more information from applicants before they are moved forward.

### Attorney quotes

Troy Gilchrist (Town Law Center) and Rinke Noonan submitted quotes to oversee the ordinance update and right of way on 265th.

Motion: Don Clay made a motion to hire Troy Gilchrist to oversee ordinance update and Rinke Noonan to oversee the right of way on 265th St. Harrison Hicks seconded. Motion passed unanimously.

## **Town Hall Report**

Window cleaner did not return a certificate of liability so we will move on and find someone else.

Discussion about replacing tables

Motion: Don Clay made a motion to purchase ten(10) commercial white tables at a cost of \$200 each. Harrison Hocks seconded. Motion passed unanimously.

## **Fire Report**

Contract negotiations continue. We will need to increase our fire levy by 12.5% in 2026

Next BFRA meeting is October 12, 2024

## **Road Report**

Gladens will blade 460th. Helga will pay by the hour for this service.

## **REGULAR AGENDA**

### OTHER BUSINESS



### **Public Comment**

No public comment

### **Entry Door & Lock**

No information from Permar. Table until next month

### **Attorney Fee Proposals**

See land use report above

### **Hubbard County HRA/EDA**

Need more information. Table until October meeting

### **Christmas Program**

Dec 14 1-7:30

Board was asked to donate a bag of candy. Board will fill bags after the November meeting.

### **Adjourn Meeting**

Motion: Don Clay made a motion to adjourn the meeting at 7:51 pm. Seconded by Harrison. Motion passed unanimously.

Next Regular Board Meeting October 22nd, 2024 @ 7:00 p.m.

Respectfully Submitted,

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Kathy Skinner, Clerk

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Donald Clay, Chairman