



**Helga Township**

**Regular Meeting of Township Board of Supervisors**

**Minutes of**

**March 23 2024**

**PRESENT:** Don Clay-Chairman, Supervisors; Kip Reinarz, Joanna Olson Hammerstrom, Keith Kinnen, Clerk-Kathy Skinner, Treasurer-Alicia Mueller, Deputy Clerk-Jeannie Porter, Property Manager-Becky Reinarz, Planning and Zoning Commission: Dana Gellately, Kurt Fenner, Chris Heck

**ABSENT:** Harrison Hicks

**GUESTS:** Mike Karvakko, Sarah Karvakko, Jared Stull

Meeting called to order, 7:16 pm, Pledge of Allegiance recited

**Minutes:**

Reviewed minutes of February 20, 2024 Meeting

**Motion** made by Don Clay to approve the minutes of January 20, 2024. Seconded by Kip Reinarz. Motion passed unanimously.

**Claims List:**

Claims list reviewed Check # 11193-11209 and Payroll # 11183-11192.

**Motion** made by Don Clay to approve claims list with the voiding of check 11239. Seconded by Keith Kinnen. Motion passed unanimously.

**Treasurer Report:**

Alicia Mueller gave the treasurer's report; Total Assets \$344,199.43

**Motion** made by Don Clay to approve Treasurer Report. Seconded by Kip Reinarz. Motion passed unanimously.



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**Land Use Report:**

New CUP application filed for Eric Johnson

Motion made by Don Clay to review CUP Application on April 23, 2024 at 6:30 pm, , seconded by Keith Kinnen. Motion passed unanimously

Administrative subdivision fee

Motion made by Don Clay to add the fee for an administrative subdivision application of \$100.00 to the fee schedule, Seconded by Keith Kinnen. Motion passed unanimously.

**Town Hall Report:**

Joanna is working with Rita and Andrea on the next round of Legacy Grant Proposals.

**Fire Report:**

No new update.

**Road Report:**

Motion made by Don Clay to approve chloride purchase. Seconded by Kip Reinarz. Motion passed unanimously

Discussion of gravel purchase for roads. Keith Kinnen will solicit quotes for gravel.

**Other Business:**

**PLAYGROUND**

Jared Stull presented the progress of the DNR grant application for the playground. This is a 50-50 matching grant. An Application Resolution needs to be signed by the Board to complete the application.

Motion made by Don Clay to have Helga Township put aside half of the total playground amount, to include in kind donations to match DNR grant. Seconded by Kip Reinarz. Motion passed unanimously.



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Motion made by Don Clay to sign the Application Resolution required for the DNR grant.  
Seconded by Keith Kinnen. Motion passed unanimously.

**NARY HERITAGE PARK**

Kip emailed Bemidji Youth Hockey Board to ask that the old boards they are removing be donated to the rink. Waiting to hear back.

**WEBSITE**

Rob is working on the new and improved website. Should be live soon.

**ADJOURN MEETING:**

**Motion** to adjourn made by Don Clay. Seconded by Keith Kinnen. Motion passed unanimously.

Meeting adjourned at 8:12 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kathy Skinner", written over a horizontal line.

Kathy Skinner, Clerk

A handwritten signature in black ink, appearing to read "Donald Clay", written over a horizontal line.

Donald Clay, Chairman