



## REGULAR MEETING MINUTES

HELGA TOWNSHIP 25895 Co 9 BEMIDJI, MN

April 23rd, 2024 at 7:00 p.m.

**Present:** Supervisors: Don Clay, Kip Reinarz, Joanna Olson-Hammerstrom, Keith Kinnen, Harrison Hicks; Clerk: Kathy Skinner, Treasurer: Alicia Mueller, Property Manager: Becky Reinarz; Planning and Zoning Commission: Chris Heck, Jeanie Porter, Dana Gallatley,

**Absent:** Kurt Fenner

**Guests:** Sarah Karvakko, Mike Karvakko, Barry Horn, Mason Karvakko, Katelynn Karvakko, David Speck, Colleen Speck, Dale Bunes, Andrea LeVasseur, Deputy Kortny Villnow

Meeting called to order by Don Clay at 7 PM. Pledge of Allegiance recited.

### **Review and Approve CUP Meeting Minutes from March 26<sup>th</sup>, 2024**

Motion: Don made a motion to approve the CUP meeting minutes from March 26, 2024. Seconded by Joanna Olson-Hammerstrom. Motion passed unanimously.

### **Review and approve Regular Minutes from March 26<sup>th</sup>, 2024;**

Motion: Don made a motion to approve the regular meeting minutes from March 26, 2024. Seconded by Kip Reinarz. Motion passed unanimously.

### **Claims list for approval-Check #11256-11272 ; Payroll -11273-11285**

Motion: Don made a motion to approve claims list from March 31, 2024. Seconded by Kip Reinarz. Motion passed unanimously.

### **Treasurer Report for March 31, 2024**

Total assets \$275,548.36

12% of budget has been used

Motion: Don Clay made a motion to approve the treasurer's report from March 31, 2024. Seconded by Kip Reinartz. Motion passed unanimously.

### **Land Use Report**

Pleasureland RV to operate under current CUP on property.

Two CUP's have come in: Eric Johnson and Jennifer Hendricks.

Motion: Don Clay made a motion to schedule a special meeting on May 7, 2024 at 7 PM for address the CUPs. Seconded by Keith Kinnen. Motion passed unanimously.

### **Town Hall Report**

Motion: Don Clay made a motion to allow \$210.00 to buy a cabinet for the maintenance closet. Seconded by Harrison Hicks. Motion passed unanimously.

Grant per app due end of May. Final application due in July. Will need township to match. \$75,000 to \$100,000. Good faith gesture.

Will include a \$50,000 grant(team mobile grant) that is applied for. Andrea here to talk about grant. Rita can tell us what is left from the previous grant cycle(Andrea will send final statements to Alicia so she can figure out what is left to move forward.) Pre app done last year so getting it in will be easy

Motion: Kip Reinartz made a motion that Helga Township would contribute \$25,000 toward a match for the next Legacy Grant. In addition, the grant team will pursue a Team Mobile grant for \$50,000. Harrison Hicks seconded. Motion passed unanimously.

NOTES: Need updated estimate for stucco. Numbers are old

### **Fire Report**

Meeting on Thursday at 7 pm at Northern Town Hall

ISO impact- see table –minimal impact on homeowners. Big impact on commercial

Contract renegotiation:

Station 1 needs remodel and update

Pay from township not BFRA-ask them will that reduce the township fee?

### **Road Report**

2.3 miles will be chlorided by county. Gravel needs to get gravel down ASAP

2.3 can be done a little later.

Motion: Don Clay made a motion to hire Dale Bunes to spread and water gravel at \$15.25/yard. Will need 4200 yards. Kip Reinartz seconded. Motion passed unanimously.

## **OTHER**

### **Lawn mowing:**

Motion: Don Clay made a motion to hire Speck's to mow school and cemetery at a rate of \$320/time. This will be a three year contract. Harrison Hicks seconded. Motion passed unanimously.

### **Roadside Right of Way Maintenance**

Motion: Don made a motion to hire Bro Property Management to clean up roadside right of way at \$125/man hour. Seconded by Kip Reinartz. Motion passed unanimously.

**Noxious weed meeting:** no new list. Spraying county roads. Map

Greg Hinsel name on website, Info in office

Historical Society Legacy Grant-Matching Donation done above

### **Public Comment**

Kip Reinartz made a motion to add back the public comment section of the meeting and to a limit public comment to two minutes per person and that people must sign up to speak before the meeting starts. Seconded by Don Clay. Motion passed unanimously.

### **Seal Coating Concrete in Pavilion**

Don Clay made a motion to seal coat the concrete in the pavilion this summer at a cost of \$2018.65 for materials. Kip will provide volunteers to complete. Harrison Hicks seconded. Motion passed unanimously.

### **Parking Lot Sealcoat and Striping**

Kip Reinartz will get a quote from Ness Seal Coat Services to bring to the next meeting for seal coating and striping the parking lot.

### **New Website Preview:**

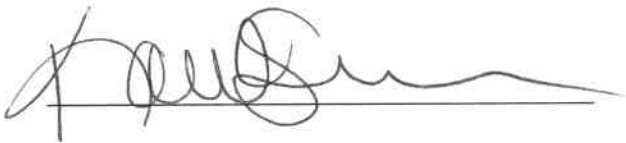
problem with dates of elections, Kathy will check into this and report back.

Kathy, Joanna and Becky will look over the website and bring recommendations to the board.

### **Adjourn Meeting**

Don Clay made a motion to adjourn the meeting at 8:25 PM. Seconded by Harrison Hicks. Motion passed unanimously.

Respectfully Submitted,



Kathy Skinner, Clerk



Donald Clay, Chairman